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INSPECTION AND SECURITY OFFICE

Workload as of 1 January 1952

	<u>Received</u>	<u>In Process</u>	<u>Completed</u>
Provisional Clearances			348
Secret Clearances			59
Full Security Clearances:			
Overt and Semi-Covert	890	2,446	699
Covert	485	1,438	660
Name Checks	188	465	201
Alien Checks	68	52	77
Contract Checks	45	174	61

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PRODUCTION FIGURES FOR REPORT - JANUARY 1952

1. Cases in Process for the Month

Cases pending at beginning of month	2446	
Plus cases opened during the month	752	3198
Less cases closed during the month		<u>1095</u>
Cases on hand at end of month		2103

2. Number of Cases in Process at Beginning of Month

With investigative facilities	1882	
In process in Security Division	<u>564</u>	
Total cases in process	2446	

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3. Number of Cases in Process at End of Month

With investigative facilities	1732	
In process in Security Division	<u>371</u>	
Total Cases in process	2103	

4. Number of cases pending in investigative facilities at beginning of month

Plus number of cases submitted to investigative facilities	860	2742
Less: Number of completed cases	914	
Recalls	96	<u>1010</u>
Number of cases pending with investigative facilities at end of month		1732

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5. Cases Closed

Number of approvals	854
Number of disapprovals	51
Number of cases closed before completion of investigation	<u>190</u>
Total cases closed during month	1095

6. Cases for [REDACTED]

25X1A8a

Number pending at beginning of month	465
Number received during month	143
Number completed during month	196
Number pending at end of month	412

7. Alien Interrogation Cases for [REDACTED]

25X1A8a

Number pending beginning of month	52
Number received during month	61
Number completed during month	77
Number pending	36

8. Top Secret Control Officer Appointment Clearances

Number pending beginning of month	0
Number received during month	30
Number closed during month	30
Number pending	0

9. Classified Contract Clearances

Number pending beginning of month	174
Number received during month	81
Number closed during month	110
Number pending	145

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10. Miscellaneous Information

Number of cases completed by field investigative facilities during the month	914
Number of cases completed by field investigative facilities during the month and which have been closed	713
Average number of calendar days to completely process case to a final determination, either approval or disapproval	92
Average number of calendar days required by field investigative facilities to complete investigation of these cases	78
Average number of calendar days these cases were in process in SD	14
11. Limited Security Clearances through Secret issued	140
12. Number of Provisional Clearances issued during month for personnel to be assigned to unclassified duties	438
13. Number of Exit Interviews conducted and interviews with employees leaving Washington, D. C., or having a temporary break in actual employment	363
14. Number of files reviewed for agents of other Government agencies	95
15. Number of requests for name checks by other Government agencies	1247

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SECURITY DIVISION
SUPPLEMENTAL PRODUCTION REPORT FOR THE MONTH OF JANUARY 1952

	<u>All Cases</u>	<u>"T.O." Type Cases</u>
Cases pending at beginning of month	2446	1948
Plus: Cases opened during month (Does not include 207 cases in transit from Personnel)	<u>752</u>	<u>614</u>
	3198	2562
Less: Cases closed during month*	<u>1095</u>	<u>883</u>
Cases pending at end of the month	2103	1679

*Breakdown of cases closed during the month -

Number of full approvals	854	737
Number of disapprovals	51	44
Number closed before completion	<u>190</u>	<u>102</u>
Total cases closed during the month	1095	883

Breakdown of all types of approvals during month on "T.O." Type Cases

	<u>"T.O." Type TOTAL</u>	<u>Number Permitting E.O.D.</u>
Provisional clearances for unclassified duties	413	413
Limited clearances through Secret	123	0
Full security clearances	<u>737</u>	<u>234</u>
	1273	647

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SECURITY INFORMATION

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PHYSICAL SECURITY INSPECTIONS FOR JANUARY 1952

<u>Office</u>	<u>Number of Inspections Made</u>	<u>Remarks</u>
Director's Office	1	1 Building
ONE	0	1 Building
OCD	1	3 Buildings
OIC	1	1 Building
OO	2	4 Buildings
OPC	1	5 Buildings
ORR	3	4 Buildings
OSI	1	1 Building
OSO	1	5 Buildings
OCI	0	3 Buildings
TSS	1	2 Buildings
I&S	0	3 Buildings
Training	3	3 Buildings
Communications	3	3 Buildings
Administration	1	2 Buildings
General Services	3	5 Buildings
General Counsel	1	2 Buildings
Comptroller	2	3 Buildings
Medical Staff	1	1 Building
Personnel	2	3 Buildings
Procurement	2	4 Buildings
Audit	1	1 Building
GPO	<u>0</u>	1 Building

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PHYSICAL SECURITY VIOLATIONS FOR JANUARY 1952

<u>OFFICE</u>	<u>EXPOSED CLASSIFIED MATERIAL</u>		<u>OPEN SAFES</u>	<u>TOTAL VIOLATIONS</u>	<u>NUMBER OF SAFES & VAULTS</u>
	<u>TOP SECRET</u>	<u>SECRET & CONF.</u>			
Director's Office	0	0	0	0	8
ONE	0	0	0	0	9
OCD	0	0	2	2	455
OIC	0	0	0	0	8
OO	0	2	1	3	312
OPC	0	2	5	7	337
ORR	0	1	1	2	340
OSI	0	0	0	0	113
OSO	0	3	3	6	884
OCI	1	0	0	1	223
TSS	0	0	0	0	
Training	0	1	0	1	
Communications	0	1	0	1	
I&S	0	0	1	1	91
Administration	0	0	0	0	505
General Services	1*	1	0	2	
Comptroller	0	0	0	0	
General Counsel	0	0	1	1	
Medical Staff	0	1**	0	1	
Personnel	0	0	1	1	
Procurement	0	0	1	1	
Audit	0	0	0	0	
GPO	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>21</u>
	2	12	16	30	3,306

*Possible Compromise of Classified Material

**Loss of Classified Material

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SECURITY INFORMATION**STATUS OF COVERT CLEARANCE CASES--MONTH OF JANUARY, 1952****REQUESTS FOR COVERT CLEARANCES ON HAND AT 1st OF MONTH**

Security Clearance	240	
Operational Clearance	549	
Project	<u>721</u>	
Total		1,510

COVERT CLEARANCE REQUESTS RECEIVED DURING MONTH

Security Clearance	246	
Operational Clearance	319	
Project	<u>499</u>	
Total		1,064

TOTAL FOR PROCESSING ----- 2,574**CLEARANCES ISSUED DURING MONTH**

Security Clearance	182	
Operational Clearance	310	
Project	<u>412</u>	
Total		904

DISAPPROVALS DURING MONTH

Security Clearance	xx	
Operational Clearance	7	
Project	<u>6</u>	
Total		13

TOTAL CASES COMPLETED ----- 917**CASES PENDING END OF MONTH**

Security Clearance	304	
Operational Clearance	551	
Project	<u>802</u>	
Total		1,657

TOTAL CASES ON HAND LAST OF MONTH ----- 1,657

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File

INSPECTION AND SECURITY OFFICE

Workload as of 1 February 1952

	<u>Received</u>	<u>In Process</u>	<u>Completed</u>
Provisional Clearances			438
Secret Clearances			140
Full Security Clearances:			
Overt and Semi-Covert	752	2,103	1,095
Covert	1,064	1,657	917
Name Checks	143	412	196
Alien Checks	61	36	77
Contract Checks	81	145	110

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